



**DAVISON TOWNSHIP**  
Parks and Recreation Department  
1152 N. Gale Rd.  
DAVISON, MICHIGAN 48423  
TELEPHONE (810) 214-1810  
[www.dtparks.com](http://www.dtparks.com)



## REQUESTS FOR PROPOSALS

**PROJECT:** 2025 Mowing Service for Davison Township Parks  
**AGENCY:** Davison Township Parks & Recreation  
1152 N. Gale Rd.  
Davison, MI 48423  
Office Hours: 9:00 a.m. to 12:00 p.m. and 1:00 p.m. to 5:00 p.m.  
**CONTACT:** Casey Reed, Director of Parks and Recreation  
810-214-1810  
Email: [creed@davisontwp-mi.org](mailto:creed@davisontwp-mi.org) & [rferguson@davisontwp-mi.org](mailto:rferguson@davisontwp-mi.org)  
**DEADLINE:** As soon as possible, but no later than Friday, March 21, 2025 by 4pm.  
Mail, Deliver, or Email to above agency before the deadline.

### PROPOSAL REQUIREMENTS:

1. LOCATIONS (Bids should be itemized by location. However, we do plan to award all mowing to one individual contractor.):
  - a) Dog Park, 1285 N. Gale Rd., Davison
    - i. Approximately 2.5 acres.
    - ii. As needed only, April - November. (Grass not to exceed 3 (three) inches) Not to be mowed more than once a week, unless otherwise requested by Parks Director or Maintenance Supervisor.
    - iii. Weed whip along fence line, around and under benches, trees, signs, flower beds, garbage cans, picnic tables and pavilions.
    - iv. Mowing includes inside and outside dog park fences. Along tree line. Along Gale Road on both side of the drive.
    - v. Tuesday mornings between 7:30 am – 11am. (Park will close during this time period so dogs will not be in the way).
  - b) Lake Callis Recreation Complex, 1152 N. Gale Rd., Davison
    - i. Approximately 16 acres. (Map will be provided at first mow or upon request for bidding purposes).
      1. Do not mow wetlands sitting north and North West corner of lake.
      2. Do not mow west of Lake Callis perimeter fence. But do mow along driveway up to road.
      3. Do mow along trail around the lake.
    - ii. As needed only, April - November. (Grass not to exceed 3 (three) inches) Not to be mowed more than once a week, unless otherwise requested by Parks Director or Maintenance Supervisor.
    - iii. Weed whip along fence line, around and under benches, trees, signs, flower beds, garbage cans, picnic tables, volleyball courts, splash pad, parking lot, sheds, and pavilions.
    - iv. Wednesday morning's beginning at 7:30 am until completed. (Mowing & weed whipping of main area should be done first, so you are not near patrons when the park opens at 9am)

- c) Black Creek Trail, between 1280 N. Irish Rd. & Arch at 1152 N. Gale Rd., Davison
  - i. Approximately 2 acres.
  - ii. As needed only, April - November. (Grass not to exceed 3 (three) inches) Not to be mowed more than once every two weeks, unless otherwise requested by Parks Director or Maintenance Supervisor.
  - iii. Weed whip along fence line, around and under benches, trees, signs, flower beds, garbage cans, picnic tables and pavilions.
  - iv. Should be mowed a minimum of 5 (feet) feet from trail to brush.
- d) Robert Williams Nature & Historical Learning Center, 10069 E. Atherton Rd., Davison, 10071 E. Atherton Rd., Davison & 9489 E. Atherton Rd., Davison:
  - i. Approximately 4 acres.
  - ii. As needed only, April - November. (Grass not to exceed 3 (three) inches) Not to be mowed more than once a week, unless otherwise requested by Parks Director or Maintenance Supervisor.
  - iii. Weed whip along fence line, around and under benches, trees, signs, flower beds, garbage cans, picnic tables and pavilions.
  - iv. Mow / weed whip around storybook trail.
  - v. Mow corral minimum of every 3 weeks. To make area accessible for parking.
  - vi. Mow 5–10 feet along both sides of main drive (where applicable).
  - vii. Mow lawn around South House (1<sup>st</sup> house on the left at the main entrance), lower-level parking lot (north / behind the house) and driveways.
  - viii. Mow lawn around Karen Miller Event Center.
  - ix. Mow lawn around Museum, museum parking lot, and driveway.
  - x. Mow / weed whip trails and 3-5 feet aside trails where applicable.
  - xi. Mow around west entrance parking lot and driveway and Kurt & Marge Soper Nature Center.
  - xii. Mow / weed whip both entrances, around each gate house and gates.
  - xiii. Mow ditches lining Atherton Road around all signage up to tree line.
- e) Kitchen School, 4010 S. State Rd., Davison.
  - i. Approximately 2 acres.
  - ii. As needed only, April - November. (Grass not to exceed 3 (three) inches) Not to be mowed more than once every two weeks, unless otherwise requested by Parks Director.
  - iii. Weed whip along fence line, around and under benches, trees, signs, flower beds, garbage cans, picnic tables and pavilions.

2. Please indicate how your company could accommodate last minute additions to the schedule. This occasionally happens for events and/or rentals adding to our schedule without much notice.

### 3. EQUIPMENT

Include a list of all equipment that would be used and the age of each piece of equipment.

### 4. CONTRACT PROVISIONS

If a contract is awarded, the selected vendor will be required to adhere to a set of general contract provisions which will become part of any formal agreement. These provisions are general principles which apply to all contractors of service to Davison Township such as the following:

#### a) REPORTING OF CONTRACTOR

- i. Section 1: The Contractor is to report to the Director of Parks and Recreation and Building/Planning Administrator and/or their designee and will cooperate and confer with him/her as necessary to insure satisfactory work progress.

- ii. Section 2: Documents submitted by the Contractor must be dated and bear the Contractor's name.
- iii. Section 3: The Department may review and inspect the Contractor's activities during the term of this contract.

5. PERSONNEL

The contractor will provide the required service and will not subcontract or assign the services without the Township's written approval.

6. IDEMNIFICATION AGREEMENT

The Contractor will protect, defend and indemnify Davison Township, its officers, agents, servants, volunteers and employees from any and all liabilities, claims, liens, fines, demands and costs, including legal fees, of whatsoever kind and nature which may result in injury or death to any persons, including the Contractor's own employees, and for loss or damage to any property, including property owned or in the care, custody or control of Davison Township in connection with or in any way incident to, or arising out of the occupancy, use, service operations, performance or non-performance of work in connection with this contract resulting in whole or in part from negligent acts or omissions of contractor, any sub-contractor, or any employee, agent or representative of the Contractor or any subcontractor.

7. INSURANCE REQUIREMENTS

The Contractor will maintain at its own expense during the term of this Contract, the following insurance:

1. Workers' Compensation Insurance with Michigan statutory limits and Employers Liability Insurance.
2. Commercial General Liability Insurance shall be maintained. The Davison Township shall be added as "additional insured" on general liability policy with respect to the services provided under this contract.

8. COMPLIANCE WITH LAWS AND REGULATIONS

The Contractor will comply with all federal, state and local regulations, including but not limited to all applicable OSHA/MIOSHA requirements and the Americans with Disabilities Act.

9. EQUAL EMPLOYMENT OPPORTUNITY

The Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief (except as it relates to a bona fide occupational qualification reasonably necessary to the normal operation of the business.)

The Township Board reserves the right to reject any or all bids, to waive or not waive informalities or irregularities in bids or bidding procedures, and to accept or further negotiate cost, terms or conditions of any bid determined by the Township Board to be in the best interests of the Township even though not the lowest bid.

Davison Township is an Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, national origin, sex, age or disability.