

**DAVISON TOWNSHIP
BOARD MEETING
April 8th, 2024**

MEMBERS PRESENT: Supervisor Jim Slezak, Clerk Michael T. Leffler, Treasurer Tim R. Green,
Trustee Matthew D. Karr, Trustee Lori Tallman
Chief of Police Jay Rendon
Building Official Matt Place
Recording Secretary Jessica Harmon
Attorney David Lattie
Parks & Rec. Director Casey Reed

MEMBERS ABSENT: None

OTHERS PRESENT: Patti Yorks, Brian Flewelling, Mark Latchana

CALL TO ORDER

The Davison Township Board was called to order at 6:00 pm at the Davison Township Municipal Center, 1280 N. Irish Road, Davison, MI 48423. The Pledge of Allegiance was recited.

ADOPT THE AGENDA

MOTION BY LEFFLER, SECOND BY KARR to amend the agenda and move 11H to 11A under New Business. The April 8th, 2024 agenda was adopted, motion carried unanimously.

MISCELLANEOUS

Brian Flewelling gave an introduction and informal speech for his campaign for County Commissioner.

APPROVE PREVIOUS BOARD MINUTES FOR MARCH 11th, 2024

MOTION BY KARR, SECOND BY GREEN to approve the March 11th, 2024 board meeting minutes as presented. Motion carried unanimously.

APPROVE PREVIOUS CLOSED SESSION BOARD MINUTES FOR MARCH 11th, 2024

MOTION BY KARR, SECOND BY LEFFLER to approve the March 11th, 2024 closed session board meeting minutes as presented. Motion carried unanimously.

APPROVE PREVIOUS SPECIAL BOARD MINUTES FOR FEBRUARY 14, 2024

MOTION BY KARR, SECOND BY TALLMAN to approve the February 14, 2024 board meeting minutes as presented. Motion carried unanimously.

TREASURER'S REPORT

Mr. Green presented the treasurer's report as followed: total actual income for general is \$67,376.38; water and sewer \$632,857.35 with total receipts of \$700,233.73; budgeted for fiscal year 2023/2024 for general \$8,987,557.83 - expended year-to-date is \$5,970,871.21 with a balance of \$3,016,686.62; water and sewer is \$7,201,920.00 – expended year-to-date is \$4,368,546.20 with a balance of \$2,833,373.80.

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MOTION BY KARR, SECOND BY TALLMAN to approve Treasurer’s report as presented. Motion carried unanimously.

APPROVE BOARD EXPENDITURES

MOTION BY KARR, SECOND BY LEFFLER to approve board expenditures in the amount of \$4,800,692.30 plus \$5,217.15 as presented.

Tallman: Question on the vehicle repairs from the hail damage, did we have insurance proceeds for this?

Leffler: Yes, we are just now getting bill for it.

Roll Call: Green – yes; Karr – yes; Leffler – yes; Tallman – yes; Slezak – yes. Motion carried unanimously.

DEPARTMENT REPORTS & INFORMATIONAL ITEMS

Slezak: There’s a lot of road work in the township and the city, be cautious and aware. Be careful out there.

Leffler: We have a May election for the Goodrich school district. I need approval from the board for my election workers for this election. We are going to use new people to work the polls, if anyone would like to be a precinct chair, let me know. We have some openings for the August and November Election. We also installed a new ballot box at the senior center, we will be installing the camera system soon. For the police cars, we just totaled out 2 more from the hail storm.

Rendon: It’s been a nightmare with the cars, they are still getting repaired. Hopefully by the end of the summer they will all be taken care of.

Reed: We had our Easter Egg hunts last month that went well, great turnout. Rentals are picking up as the weather gets nicer. We have been working on our new software which launches next week. Our brochures for spring and summer mailing will hit mailboxes this week. We also have our plan for our kickoff meeting for our Davison recreation plans – surveys will be going out soon to residents. Lake Callis will be opening soon; we have filled 80% of positions for employment. We were asked to attend the MSU steam expo, we will be presenting to the State.

Place: For the month of March, we issued 106 permits for a total construction value of \$315,505 with a total billed revenue of \$11,721. We got both of our trucks back from the hail damage. The development at Meijer where the Starbucks is going in is now under construction. We also have a new site plan next to Tim Hortons on State Rd.

PUBLIC COMMENT PERIOD

The public comment period opened at 6:10 p.m.

Slezak opens by providing some updates for the Rivershyre lighting issues.

Slezak: 2006 was the earliest dates I could find for the lighting. We had a meeting in 2021 to approve 15 lights but it got put off because we originally wanted 20. We went back to Consumers and we couldn’t do it right away because it was over 10%. We did get the estimates back from Consumers a year ago but they had nothing in stock.

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They are in stock now but they aren't the original polls that you ordered so it will be different. We will have to send everyone a letter and come back with another meeting to discuss. 3 weeks after we say yes, Consumers will come install.

Mark Latchana expressed discontent about lack of street lights – cars have been getting broken into

The public comment period was closed at 6:19pm.

INFORMATIONAL ITEMS

DISCUSS SEWER REPAIRS:

Slezak: The sewer repairs have been ongoing over the past 2 years. We have quite a bit more to do. These are rated 4 and 5 which is high and extreme. We have about 1.2 million left to do in sewer repairs within the township. We are looking for ways to fund this to get it done sooner rather than later, this is a high priority.

DISCUSS CEMETERY MAINTENANCE:

Slezak: For the cemetery maintenance, we have taken down roughly 30 trees and we need to take down probably 30 more. The goal is to make it easier to drive in and out and make it safer.

DISCUSS NEW AUDITORS:

Slezak: The last one is to discuss new auditors; they are expensive. We need to discuss and decide who we are going to move forward with.

NEW BUSINESS

DISCUSS & APPROVE RESOLUTION 2024-7 ROAD RE-CONSTRUCTION

Slezak: This will help fund the subdivisions a bit more with their roads. Everyone on the board works hard and we are trying to do what we can to help. The road commission is matching 10% - with this, we will be adding an additional 10% of the resident's cost for the funding with this. This project should start mid to late summer.

MOTION BY LEFFLER, SECOND BY GREEN to approve resolution 2024-7.

Slezak: One other thing, there is a sunset provision in this – the resolution will terminate 2 years from this date unless reauthorized by the majority of the township board

MOTION BY LEFFLER, SECOND BY GREEN with that amendment to approve resolution 2024-7.

Tallman: This is limited to 2 projects per year?

Slezak: Yes. One other thing to discuss is putting a cap on what we currently give out in case a large project arises that we can't afford - \$250k cap on each project?

Karr: If there is a \$4 million project – we might not be able to afford that. So I felt more

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comfortable putting a \$250k cap on it.

Patti Yorks: 52 families out of 67 in Stonebrook appreciate this – we were given a draft did not specify a 10% cap. I wanted clarification on this.

Slezak: The draft changed because it wouldn't be fair to other subdivisions. Everyone is going to get the same percent.

Tallman: The 10% from the county is not guaranteed.

Leffler: We will still provide 10% even if the county backs out.

Roll Call: Kar – Yes; Leffler – Yes; Tallman – Yes; Green – Yes, Slezak – Yes. Motion carried unanimously.

APPROVE BYLAW CHANGES FOR SENIOR CENTER

MOTION BY LEFFLER, SECOND BY KARR to approve bylaw changes for Senior Center.

Tallman: I think it's a problem that the underlying agreement is not being amended as well – the agreement will say one thing and the bylaws will say something else.

Lattie: This is correct from a legal perspective. I'll rewrite the agreement to reflect these changes and then we will send it on to the city.

-Leffler: We approve the bylaws contingent on the agreement being changed.

Roll Call: Leffler – Yes; Tallman – Yes; Green – Yes; Karr – Yes; Slezak, Yes. Motion carried unanimously.

APPROVE SENIOR CENTER 2024-2025 BUDGET

Leffler: We would like to include the wages for the Clerks office that is doing work for the authority as a part of the budget every year. This includes audit prep. 15% of the wages for the person responsible is about \$12,065 and \$2500 for audit prep. So we would be adding \$14,565 to add to the budget for the cost of professional service fees.

Tallman: We aren't the sole funder but we are the majority amongst the townships.

Leffler: I agree, it would just make it better for the accounting purposes to reflect actual expenses spent on professional service fees for the senior center.

Lattie: You should do the same for your Fire Authority as well.

Leffler: Yes, we will at the next board meeting. This would change the budget amount to \$15,065, the revenue portion will be an additional \$14,565.

MOTION BY LEFFLER, SECOND BY KARR to approve the 2024-2025 senior center budget with the amendment as discussed.

Roll Call: Tallman – Yes; Green – Yes; Karr – Yes; Leffler – Yes; Slezak – Yes. Motion carried unanimously.

APPROVE CHLORIDE APPLICATION AUTHORIZATION FORM

Slezak: The second application that we usually do it mineral brine, it's cheaper.

Leffler: Has there ever been 4 applications?

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Slezak: No.

MOTION BY TALLMAN, SECOND BY LEFFLER to approve the chloride application authorization form.

Proclamation National Public Safety Telecommunicators Week

Slezak: This is for all of our 911/emergency workers; just recognizing what they do for the county and the state.

MOTION BY KARR, SECOND BY TALLMAN to approve the proclamation.

ANDREWS TECHNOLOGY AGREEMENT

Slezak: Novatime was bought out by UKG – to get a discount, we need to approve this now or it will be more costly down the road.

Leffler: We will have to buy a new box, that will be the costliest thing. It will save \$2500 to migrate now.

MOTION BY SLEZAK, SECOND BY LEFFLER to approve the Andrews Technology Agreement 6390.

Motion carried unanimously.

APPROVE NEW DDA MEMBER

Slezak: Thank you for your application, Todd Ferguson.

MOTION BY TALLMAN, SECOND BY LEFFLER to approve the new DDA member.

Motion carried unanimously.

DISCUSS & APPROVE HIRING TERMINATION PROCESS

Leffler: The part time employees have to be approved by the board but the seasonal employees don't have to be approved. If we are going to have wages approved by the board, it needs to be across the board.

Tallman: It is allowing responsiveness for the parks department so that's why it was delegated to the supervisor.

Leffler: It is also for the Clerks and the Treasurers department in case the department goes down and we need to get that quickly filled. I would want the supervisor in conjunction with the department heads instead of getting the board together.

Lattie: I did recommend this for the supervisor in cooperation with the department heads for established budgeted positions. You just have to make sure you have a wage scale or you adopt one. The turnover for the seasonal will be higher than the part time. More flexibility will be better for your operations.

MOTION BY LEFFLER, SECOND BY GREEN to adopt resolution 2024-01.

Roll Call: Leffler – Yes; Tallman – Yes; Green – Yes; Kar – Yes; Slezak – Yes. Motion carried unanimously.

SET BUDGET WORKSHOP

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MOTION BY SLEZAK, SECOND BY KARR to set the special meeting for the budget workshop for Tuesday, May 21st from 10am-12pm.

CLOSED SESSION TO DISCUSS EMPLOYEE MATTER

MOTION BY LEFFLER, SECOND BY KARR to go into closed session at 7:08 p.m. Roll Call: Green – Yes; Karr – Yes; Leffler – Yes; Tallman – Yes; Slezak – Yes. Motion carried unanimously.

MOTION BY GREEN, SECOND BY LEFFLER to come out of closed session at 7:22 p.m. Roll Call: Leffler – Yes; Green – Yes; Tallman – Yes; Karr – Yes; Slezak – Yes. Motion carried unanimously.

MOTION BY TALLMAN, SECOND BY LEFFLER to create an additional full time administrative position and offer it to Madison Griffin at \$20.50/hour with 6 months’ probation, and eligibility for benefits 30 days after date of hire. Motion carried unanimously.

ADJOURNMENT

MOTION BY TALLMAN, SECOND BY LEFFLER to adjourn at 7:25 p.m. Motion carried unanimously.

Jim Slezak, Supervisor

Michael T. Leffler, Clerk