

**DAVISON TOWNSHIP
SPECIAL BOARD MEETING
DECEMBER 15,
2022**

MEMBERS PRESENT: Supervisor Jim Slezak, Treasurer Tim Green, Trustee Matt Karr, Trustee Lori Tallman, Clerk Patrick Miller
Chief of Police Jay Rendon
Parks & Rec. Director Casey Reed
Recording Secretary Jami Vert

MEMBERS ABSENT: Matt Place, Attorney David Lattie

OTHERS PRESENT: None

CALL TO ORDER

The special meeting of the Davison Township Board of Trustees was called to order at 9:04 a.m. at the Davison Township Municipal Center, 1280 N. Irish Road, Davison, MI 48423. The Pledge of Allegiance was recited.

ADOPT THE AGENDA

MOTION BY MILLER, SECOND BY TALLMAN to amend and adopt the December 15, 2022 agenda adding BS&A software to new business item B. Motion carried unanimously.

UNFINISHED BUSINESS

None

PUBLIC COMMENT

Opened up at 9:04 a.m./Closed at 9:04 a.m.

NEW BUSINESS

PRESENTATION OF ANNUAL AUDIT

Pam Hill and Jim Blondin from Plante Moran present annual audit.

Pam Hill – wants to thank us for helping go over this; page 1&2 goes over audit letter; unmodified; rely on these numbers; page 3-6 highlights from last year to this year; some changes; capping of employer contributions, good for the employees; management has been looking at Lake Callis within the near future of the Township facing unsustainable budget in the near future; need to address this from a long-term perspective.

Jim Blondin – goes over number on page 13 for revenues and expenditures; looks good; page 16 goes over the numbers for operating revenue and operating expenses and net position.

Pam Hill – page 11 goes over the unassigned 6.4 million; healthy; stable; did add to the fund balance; do have a lot of capital needs.

Jim Blondin – page 16; operating revenue is 7.1 million; operating expenses are 6.2 million.

Pam Hill – make sure you have the capital planning incorporated into the budget; how to fund it; look at grants; how do you fund these plans; page 1-3 follow up preaudit; note if there was any deviation, there was no deviation; page 4 cyber security; look at it with strengths and vulnerability; have that line item in your budget; definitely look into that; a lot of info on federal reporting; how to use ARPA funds; GASP 87; technology based; reporting by state; grant reporting; look at every year.

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Slezak – I look back on the older audits and compare to see where we were and how have we progressed.

Miller – working with Plante Moran this past year made it a little easier.

Tallman – thanks to the departments; nice to see it go smooth; ARPA funding; consult about what we can do with ARPA.

Pam Hill – we have had presentations on the broader rules; we can not say what you can spend it on; obligation by 2024, spend by 2026.

Tallman – obligation is for the total?

Pam – yes, total.

DISCUSS BS&A SOFTWARE ADD ON

Miller – going to have Kim explain what this is about.

Kim Sparks – software; balancing; recommended by Danielle; 3 or 4 to be trained on this.

Slezak – is this for incoming or outgoing?

Kim Sparks – just outgoing; it will flag something that is not right.

Slezak – what is the volume?

Kim Sparks – I did not do the research on that.

Slezak – what are they for?

Kim Sparks – schools; police; parks; miscellaneous is the problem when they code it that way.

Karr – what is the cost?

Slezak - \$15k.

Karr – in the 20 years I have been here we never had a problem.

Kim Sparks – it will help when you have someone that does payroll and accounts receivable.

Slezak – what is the process?

Kim Sparks – I have to go to each department if I have an issue.

Slezak – I am not understanding the problem?

Green – we post it in BS&A under codes.

Tallman – if she is saying that it takes that much longer at audit time, then possibly.

Miller – want to hire another person at a lower rate to help with this.

Kim Sparks – when I started working and training from Alma, I have not seen half the stuff that was in her basket.

Miller – Alma purposely held things from Kim, once I told Alma she would not be coming back to help part-time all training stopped from her.

Tallman – I have dealt with that in my business, you have to go back and try to find it and fix it.

Kim Sparks – it will be an easy transition for someone new to come in and learn.

Karr – who presented this to you?

Kim Sparks – Danielle from Plante Moran.

Karr – I want to see this first, before acting on this.

Slezak – Keagan said he would come in and demonstrate it.

Tallman – if that stops the auditors from coming in, possibly do it.

Green – we need to see it first.

Tallman – lets schedule a meeting on this.

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ADJOURNMENT

MOTION BY GREEN SECOND BY KARR to adjourn at 9:46 a.m. Motion carried unanimously.

Jim Slezak, Supervisor

Patrick Miller, Clerk