

**DAVISON TOWNSHIP  
BOARD MEETING  
MARCH 14, 2022**

**MEMBERS PRESENT:** Supervisor Jim Slezak, Treasurer Tim Green, Clerk Patrick Miller, Trustee Lori Tallman, Trustee Matt Karr

Building Official Matt Place

Parks & Rec. Director Casey Reed

Deputy Chief Jerry Harris

Attorney David Lattie

**MEMBERS ABSENT:** Chief of Police Jay Rendon

**OTHERS PRESENT:** Brian Flewelling, Paul Junge, Jim Morey

**CALL TO ORDER**

The Davison Township Board was called to order at 6:00 p.m. at the Davison Township Municipal Center, 1280 N. Irish Road, Davison, MI 48423. The Pledge of Allegiance was recited.

**ADOPT THE AGENDA**

**MOTION BY GREEN, SECOND BY KARR** to adopt the March 14, 2022, agenda as presented. Motion carried unanimously.

**APPROVE PREVIOUS BOARD MINUTES**

**MOTION BY KARR, SECOND BY GREEN** to approve the February 14, 2022, regular board meeting minutes as presented. Motion carried unanimously.

**APPROVE PREVIOUS SPECIAL BOARD MINUTES**

**MOTION BY KARR, SECOND BY GREEN** to approve the February 23, 2022, special board meeting minutes as presented. Motion carried unanimously.

**TREASURER'S REPORT**

Mr. Green presented the treasurer's report as followed: total income for general is \$1,932,526.77; water and sewer is \$471,362.76; tax is \$5,442,889.11; with total receipts of \$7,846,778.64; budgeted for fiscal year 2021/2022 for general is \$8,511,533.00 – expended year-to-date is \$4,596,404.94; water and sewer is \$7,114,991.00 – expended year-to-date is \$4,147,711.93. Winter taxes were mailed to a PO Box in Detroit. Treasurer's department is going great.

**MOTION BY KARR, SECOND BY TALLMAN** to approve Treasurer's Report as presented. Motion carried unanimously.

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**APPROVE BOARD EXPENDITURES**

Mr. Slezak - need a motion to approve board expenditures in the amount of \$5,501,499.89 from 2/11/2022 – 3/10/2022.

**MOTION BY KARR, SECOND BY TALLMAN** to approve board expenditures as presented. Tallman – question on check number 79398 for Dewolf and Associates; what is this for? Slezak – that is a good question; not sure what that is for. Tallamn – is that a fee related to the police? Miller – oh yeah, I think that’s what it is. Tallman – a little way down there are a couple of entries with parentheses around them; I am wondering what that is? Miller - there was a glitch in the paperwork and there was over payment for MERS and we had to take it back some out and put it back in again. Slezak – any other discussion; if not need a motion two pay board expenditures as presented. Roll Call: Karr – yes; Green – yes; Tallman – yes; Miller – yes; Slezak – yes. Motion carried unanimously.

**UNFINISHED BUSINESS**

**Davison-Richfield Fire Authority Agreement**

Slezak – sent this out this morning as an updated item; we talked about this last month. Lattie - I asked you to hold off on approving this so I could answer the questions about the mileage’s verses special assessments; with the Chief’s input and I’m satisfied that we're not going to have any issues; if you believe this is a good move for Davison Township it is ready to go.

**MOTION BY KARR, SECOND BY GREEN** to approve the Davison-Richfield Fire Authority Agreement. Karr – I would like to point how that on Roman Numeral 5 millage is spelled wrong in two separate places if they want to correct that. Roll Call: Green – yes; Tallman – no; Miller – yes; Slezak – yes; Karr – yes. Motion passes.

Tallman - I do have a few questions; I looked at the prior version that we got last month; I've also had some conversations with some other authority members; we had some issues that we encountered as well; I think this is the change that the board member make up at least for the Township would be one elected member of our governor body and the other one would be somebody from our government body or an appointed municipality employee; why are we excluding residents.

Brian Flewelling -for the 50 years that this has existed the at large member resident has been the 7th member has been rotating and it still says as such in here; that resident at large has always been held by the 7th member; and in the course of the 50 so the 6th member has been made up of five elected officials and the city manager being that appointed member.

Tallamn - I did not have the copy of the old agreement; received some information regarding one of the board members had to be part of the municipality body but the other one

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was not restricted; do you know if that's the case?

Brian Flewelling - according to the language agreement the other one was not restricted; it's been past practice that's always been six elected officials or appointed municipality employees; city manager person; interest was to have those elected officials like to buy the people to represent that board and still maintain that seventh member from that board rotate through three.

Tallman - right but we only have two years that we'd be able to have the Township resident as opposed to as a permanent person.

Brian Flewelling - over the course of the 50 years like I said that's the way it's been laid out for 50 years now that being said it's a three-year term, I do believe so as far as a permanent member there are no permanent members; could it be three elected officials while obviously from Township it can't be.

Tallman - I know there was change regarding board member vacancy; I was at the vacancy would be appointed or replaced at the municipalities regular meeting; if we had 24 hours to appoint is there a reason it was done that quickly instead of that of a 30-day notice.

Brian Flewelling - absolutely there was; fire authority meets the 4th Tuesday of the month as required by the by-laws; Davison Township, Richfield Township, and the city of Davison meets the second Monday of the month; to maintain the continuity of that board; if three of them were sick or ill we'd go months without conducting normal business; we want to always make sure we have the best of our ability to have a full board.

Tallman - I do not remember seeing do have the ability to remove are do you have to come back to the board?

Brian Flewelling - you appoint the members so that would come to you.

Tallman - so if somebody were not showing up for a meeting, Covid or otherwise it would come back to us to remove them.

Brian Flewelling – yes, to appoint or remove a member.

Tallman - I do not understand this part as much but I do have some concern as my understanding the language on the burn permits and not concern is cost recovery; on burn permits we are really placing that authority now in the authority's hands, so it is really going to remove that from this board is that correct?

Brian Flewelling - potentially yes.

Tallman – what is the reasoning for that?

Brian Flewelling – well as the fire department we would like to know who's burning and how they're burning and be able to regulate that; we work very well with the building Township officials; maybe up until about 15 years ago the fire department issued all the burning permits; we don't know who has burning permits and what they're doing and that's problematic for our fire department.

Tallman - I feel like we have a couple of different municipalities involved; what regulations will be allowed in one area are going to be allowed in the other one.

Brian Flewelling - city does not allow any open burning it must be in an approved container; Richfield Township has stricter regulations than what Davison Township has;

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continuity between all of them we are protecting all municipalities; we must know what all municipalities are allowing them to do.

Lattie - I want to make sure this board understands you're creating a new municipal corporation; all those issues will be handed authority level.

Brian Flewelling - burning permits are burning permits; open burning ordinances are open burning ordinances; I don't have the ability to even with this to set an open burn ordinance; I can come to every municipality board to adopt the same fire code; Township will still have the ability to amend that fire code to meet their needs as far as open burning goes; I'm not going to set a fire code ordinance that covers all three under public act 207 Michigan Fire Prevention Act; I'm responsible for enforcing fire code whatever the municipality approves.

**INFORMATIONAL ITEMS**

Update on AFC home

Lattie – we want to continue to monitor this; what they are providing; as of tonight, I don't have an update yet; keep this on the agenda.

Tallman - did we ever determine why it was Wayne County and not Genesee County?

Lattie - I don't know the reason why they chose that but I know they're capable of providing that service; identify the property as Davison but providing services for Wayne County; I just want to make sure they know where this service is provided.

Tallman - what's that county funded entity?

Lattie - I think they get funding from all sorts; I don't know all the details yet.

**DEPARTMENT REPORTS AND INFORMATIONAL ITEMS**

Supervisor's Update – Slezak - budgets coming up; union negotiations start this week; March madness starts this week; Happy Saint Patrick's Day coming up.

Clerk's Update – Miller - we are gearing up for the May 3<sup>rd</sup> election for Kearsley bond proposal; we just have one precinct and that is the 6<sup>th</sup> precinct; I could have sent that out but I thought it would be good a little bit test to get my feet wet; I'm glad it's only one; I'm continuing on my training; I'll be off all next week for training; basically trying to get everything put back together in the Clerk's Department

Police Chief Update – Chief is not here; Deputy Chief Harris said there is nothing to report.

Park's Update – Reed - spring summer brochures went out last week; staff has been working hard on all the updating OSHA training; been really busy going through all that and getting that set up; applying for another grant this year; seasonal applications have went out and I'm doing interviews; getting ready for the Easter egg hunt; looking for donations candy, toys, Easter baskets, gift cards; we had hundreds of kids that came out last year looking forward to that many or more this year; we're doing the Veterans stand down in September; stuff for the whole family to do.

Building Update – Place - February is our slow month; we issued a total of five permits; a rough value of \$20,000; total revenue of \$1,096.00; Speedway is finally open now after finally receiving their gas meters from Consumers Energy took about four months.

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**PUBLIC COMMENT**

The public comment period opened at 6:27 P.M.

Paul Junge – I'll be running for Congress in the new 8th district; Genesee County, Midland County, Saginaw County; after about 50 years of the Kilde I think it's about time we see a new face in there; native Michigander; I'm an attorney former criminal prosecutor; military family housing worked in that business with my dad; served in the Department of Homeland Security working on border immigration issues.

Jim Morey – 1298 N Cumming Road, Davison - is the fire department going to be an LLC; or by themselves; so, we only get to spend the money; do we have a special fire on our taxes already?

Lattie - they have the option to oppose a millage instead of a special assessment; I'm expecting that the funding will remain very similar to what you are paying right now; it should be very similar to what it is right now.

Miller - one good thing out of it is in the past you get a burn permit and we were supposed to fax them over to the fire department; when we were doing that they told us to quit faxing them; the problem arises when you get a fireman that goes out wouldn't know if they had a fire permit and it would be have a confrontation with the owner; this should take care of that; they will know what's allowed and what's not and this is their due diligence.

Slezak – fire authority is going through all the studies right now and all that; it's going to be probably about another year.

The public comment period closed at 6:35 P.M.

**NEW BUSINESS**

**Approve Epoxy overlay and repair Gale Road Culvert**

Slezak – this is for upkeep; does not have anything to do with the bridge on Gale Rd.; they are still going to fix that.

**MOTION BY GREEN, SECOND BY KARR** to approve epoxy overlay and repair Gal Road culvert and the Townships portion will be \$5,000. Roll Call; Tallman – yes; Miller – yes; Slezak – yes; Karr – yes Green - yes. Motion carried unanimously.

**Approve Epoxy on Court Street Bridge**

**MOTION BY KARR, SECOND BY GREEN** to approve epoxy overlay on Court Street bridge at the cost of \$11,000.00 for Davison Township. Roll Call; Miller – yes; Slezak – yes; Green – yes; Karr – yes; Tallman - yes. Motion carried unanimously.

**Township Fee Schedule Changes**

Place – I did a comparison with most of the municipalities from Genesee County. There is a slight increase; by changing the multiplier it will increase a revenue slightly; Davison Township is light on the charges compared to others.

Lattie – it makes sense; just want to make sure it is clear that someone by themselves

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begin these actions.

Tallman - on the list you currently provided we have solicitors permits and vendor permits; I guess what is the difference?

Lattie – in our ordinance we define what the difference is; a vendor would be somebody that sells them in a specific location or door to door; a solicitor is something that solicits donations; they are detailed in the ordinance.

Tallman - so is solicitor and peddler are more door-to-door kind of.

Place – yes.

**MOTION BY KARR, SECOND BY TALLMAN** to approve the Township Fee Schedule Changes. Roll Call; Karr – yes; Green – yes; Tallman – yes; Miller – no; Slezak – yes. Motion carried.

**APPOINTMENT OF ELECTION INSPECTORS FOR PRECINCT 6, AND AVCB 13 FOR MAY ELECTION**

Miller – AV counting board will be here; better to have it here with the walk ins; all of them all still certified.

Karr – so we are voting to appoint them?

Slezak – just to approve them.

**MOTION BY KARR, SECOND BY TALLMAN** to approve Ellen Leffler, Erin Maziarz-Stratton, Janine Trimble, and Christine Jones as election inspectors for the May election. Motion carried unanimously.

**MOTION BY KARR, SECOND BY TALLMAN** to approve Janet Allison, Pam Nagy, and Lynn Rumsey to the AV counting board 13 for the May election. Motion carried unanimously.

**MOTION BY KARR, SECOND BY GREEN** to approve Alma Gay, Sheila Zimmer to receiving board as well as alternates Mark Trimble, Rosalie Casner, Michele Norris, and Cynthia Burcar as alternate for the May 3rd election. Motion carried unanimously.

**BUDGET AMENDMENT FOR SENIOR CENTER FIRE ALARM SYSTEM**

**MOTION BY TALLMAN, SECOND BY KARR** to approve budget amendment for an increase of \$2,000 from \$50,600.00 to \$52,600.00 for the senior center fire alarm system. Roll Call; Green – yes; Karr – yes; Slezak – yes; Miller – yes, Tallman – yes. Motion carried unanimously.

**TIME CHANGE FOR ZBA MEETING**

Green – I think it should stay the same; we have the planning board at six we have the Township board at 6.

Tallman - I was contacted by one of those ZBA members that was very upset that they were not contacted; I specifically asked a question was it at the request of one of the board members or if they were all in agreement; one of the ZBA members sent me the minutes from their September meeting; they knew nothing about it; some have conflicts that will not allow them to be there at 6:00 PM.

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Slezak – we need the consistency of all the boards; usually all the boards meet at the same time that the Township board actually meets.

Karr - I think we just go with a majority of the board because they are the ones that are volunteering their time for those meetings.

**MOTION BY TALLMAN, SECOND BY MILLER** to approve the time change for ZBA meeting from 6:00 pm to 7:00 pm. Effective April 2022. Roll Call; Tallman – yes, Miller – yes; Green – no, Karr – yes, Slezak – no. Motion carried.

**DISCUSSION ON HIRING ADDITIONAL NEW CLERK’S DEPARTMENT EMPLOYEE**

Miller - bring concerns to the board; I need to hire additional staff to the clerk's department; Alma leaves for her surgery in April; the recent new hire it's too soon for her to learn alma's job as well as her own; Shelia leaves after the election in May; Alma retiring at the end of June; the need for trained help is important so the clerk's department can operate effectively; most everybody gives a two weeks' notice for their current job; it's critical for me now because I have to go through the interview process again; I'm asking for authorization to hire another person; if we don't get this it's going to fail; that's my appeal to the board I need to get this second person in here ASAP; first thing you're going to notice is paychecks will not get processed and board bills will not get paid.

Karr - last time we met we had no idea when Sheila was going to leave, or Alma was going to retire.

Miller - I have papers now from both when they are leaving.

Karr - that Sheila will be leaving, and Alma is done totally in June.

Miller – Alma turned a paper in that she will be done end of June this year.

Tallman – do you know how long she is going to be off?

Miller – I believe two-weeks; she is having rotator cuff surgery; she can come back but cannot do anything if she comes back.

Green – Alma gave a notice that she is gone end of June?

Miller – Yes, I said the end of June or fiscal year; she does have the option to pull it if she did not want to retire.

Karr – how long could this go on for was my concern not knowing if she was going to retire; it makes sense to try to hire now.

Miller – you must have qualified people in the clerks to be able to run.

Green – talked with Sheila and she feels it is especially important to get a hire in to learn her position as part-time elections.

Miller – I will have my qualifications for the May elections.

Karr – the new girl coming in would be training for what Alma is doing.

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Tallman - if we get this one in and trained and maybe by the end of June, we can get the part time person in and learn the elections for November.

Miller – I start prepping two months before the elections start; they keep adding on absentee.

**MOTION BY KARR, SECOND BY TALLMAN** to approve the hiring of a full-time Clerk’s position. Roll Call; Miller – yes; Slezak – yes; Karr – yes; Green – yes; Tallman – yes. Motion carried unanimously.

**INFORMATIONAL ITEMS**

None

**ADJOURNMENT**

**MOTION BY GREEN, SECOND BY SLEZAK** TO ADJOURN AT 7:30 P.M. Motion carried unanimously.

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Patrick Miller, Clerk

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Jim Slezak, Supervisor