



REQUIREMENTS FOR A BUSINESS LOCATING IN A COMMERCIAL BUILDING

THE FOLLOWING ITEMS MUST BE SUBMITTED BEFORE YOU CAN OBTAIN A BUILDING PERMIT:

- _____ CONTRACTOR'S ADDENDUM/OWNER'S AFFIDAVIT
- _____ TWO SETS OF CONSTRUCTION PRINTS
- _____ APPLICATION FOR A COMMERCIAL REMODEL
- _____ **PAY DAVISON TOWNSHIP \$25.00** FOR NEW BUSINESS
- _____ **PAY DAVISON TOWNSHIP \$50.00** INSPECTION FEE FOR A SAFETY SITE INSPECTION
- _____ IF A FOOD SERVICE, MUST INSTALL PROPER SIZE **GREASE TRAP**
- _____ **PAY GENESEE COUNTY WATER & WASTE FOR IPP PERMIT**
NO BUILDING PERMIT WITHOUT IPP PERMIT
APPLY FOR DISCHARGE PERMIT. MUST BE FILLED OUT AND TURNED INTO GCDC. YOU CAN GO ONLINE TO OBTAIN AN IPP PERMIT APPLICATION (<http://gcdcwws.com>)
- _____ **(REU) RESIDENTIAL EQUIVALENT UNIT IS FOR GENESEE WATER & WASTE TO CALCULATE SEWER & WATER UNITS.** YOU NEED TO COMPLETE & SIGN ATTACHED APPLICATION FOR GENESEE COUNTY DRAIN COMMISSION FOR REU'S & **RETURN TO BUILDING DEPARTMENT AT DAVISON TWP.**
- _____ BUILDING DEPARTMENT TO CALCULATE **PARKING SPACES REQUIRED**
- _____ SCHEDULE A SITE INSPECTION WITH THE BUILDING INSPECTOR.
- _____ IS THIS AN APPROVED USE; OR IS A SPECIAL CONDITION USE PERMIT REQUIRED. **(SPECIAL CONDITION PERMITS \$500)**
- _____ ONCE THE ABOVE ITEMS ARE COMPLETED AND THE PRINTS APPROVED BY THE BUILDING INSPECTOR, THE PERMIT WILL BE ISSUED. YOU WILL THEN BE NOTIFIED OF THE TOTAL AND ASKED TO COME IN TO SIGN AND PAY FOR YOUR PERMIT.

ANY SIGNAGE CHANGES MUST BE APPLIED FOR BY EITHER THE DEVELOPER/OWNER OR THE SIGN CONTRACTOR.

SEWER AND WATER USAGE UNITS WILL NEED TO BE RECALCULATED FOR A CHANGE IN BUSINESS.

UPDATED 2/7/19

N/BUILDING/APPLICATIONS//REQUIREMENTS FOR A COMMERCIAL REMODEL

GENESEE COUNTY DRAIN COMMISSIONER WATER & WASTE SERVICES



Jeffrey Wright - DRAIN COMMISSIONER
G-4610 BEECHER ROAD - FLINT, MI 48532
PHONE (810) 732-7870 FAX (810) 732-9773

PLEASE COMPLETE ALL
FIELDS BELOW. AN
INCOMPLETE APPLICATION
WILL NOT BE PROCESSED.

APPLICATION REQUESTING A RESIDENTIAL EQUIVALENT UNIT (REU) AUDIT

BUSINESS NAME: _____

CONNECTION ADDRESS: _____

TENANT SPACE: _____ MUNICIPALITY: _____

PROPERTY OWNER: _____ PHONE: _____

PROPERTY OWNER ADDRESS: _____

BUSINESS CONTACT: _____ PHONE: _____

PROPOSED BUSINESS USE: _____ PID # _____

PREVIOUS BUSINESS USE: _____

HOURS OF OPERATION: _____

NUMBER OF EMPLOYEES ON LARGEST SHIFT: _____

TOTAL AREA OF BUSINESS/TENANT (INCLUDING ALL BASEMENTS AND LEVELS): _____

Please attach a letter from the local unit of government (LUG) to this application that indicates why the audit is being requested. LUG's shall also provide copies of all B-permits and confirm the total number of REUs purchased with this application.

PLEASE NOTE THAT A SIGNATURE FROM EACH ENTITY BELOW, ALONG WITH A REQUEST LETTER FROM THE LOCAL UNIT OF GOVERNMENT AS DETAILED ABOVE, IS REQUIRED TO CONDUCT THE AUDIT. THE BUSINESS CONTACT IS, HOWEVER, REQUIRED TO SIGN THE BOTTOM OF THIS FORM ACKNOWLEDGING THE FEE STATEMENT IN THE BOX BELOW.

PROPERTY OWNER SIGNATURE: _____ DATE: _____

PROPERTY OWNER EMAIL ADDRESS: _____

BUSINESS CONTACT SIGNATURE: _____ DATE: _____

BUSINESS CONTACT EMAIL ADDRESS: _____

LOCAL UNIT OF GOVERNMENT (LUG) SIGNATURE: _____ DATE: _____

Wholesale LUG: Does the existing sanitary sewer have capacity for this proposed business? YES NO

PLEASE NOTE: By signing this application you are giving The Genesee County Drain Commissioner's Office-Division of Water & Waste Services authorization to conduct an REU redetermination of the abovementioned property. This request is viewed by our office as an invitation to access your premises and buildings located on the referenced site. Once the audit has been completed, you will be notified by this office or by your local unit of Government. **THIS AUDIT MAY RESULT IN ADDITIONAL COUNTY CAPITAL IMPROVEMENT FEES (CCIF) DUE TO THIS OFFICE, AS WELL AS TAP-IN FEES DUE TO THE LOCAL UNIT OF GOVERNMENT. ANY CCIF DUE SHALL BE PAID PRIOR TO THE LOCAL UNIT OF GOVERNMENT ISSUING ANY PERMITS. CCIF ARE \$1,000.00 PER REU FOR SANITARY AND \$1,000.00 PER REU FOR WATER.**

Floor plan and plumbing plans shall be submitted with application.

BUSINESS CONTACT SIGNATURE
ACKNOWLEDGING STATEMENTS IN BOX ABOVE: _____ DATE: _____

NEW BUSINESS AND BUILDING OWNER

Fill out and return to Building Department
Building Department use only

New Business Information

Name of new or remodeled business _____

Address of new or remodeled business _____ Unit or Ste# _____

Phone _____ Email _____

Tenant Information

Owner name of new or remodeled business _____

Home Address _____

Phone # _____ Email _____

Building Owner Information

Property owner's name _____

Address (Home) _____ Phone# _____

Email _____

Type of Business _____ Services offered _____

Opening Date _____ Total Sq Ft _____ Maximum Seating Capacity _____

Number of employees _____ Estimated cost of remodel _____

ESTIMATED DATE OF OPENING _____

The following items must be submitted before you can obtain a Building Permit:

Two sets of construction prints

Permit from Genesee County Water & Waste and fill out an IPP Permit. Once these items are turned in and approved you will be issued a Building Permit & Water & Sewer Permit.