

**DAVISON AREA SENIOR CENTER AUTHORITY BOARD MINUTES**

**REGULAR MEETING**

**MONDAY, AUGUST 17, 2020**

**MEMBERS PRESENT:** Barb Arsenault, Tim Elkins, Dona Jenks, Jacqui McKellar.

**ABSENT MEMBERS:** Charm Healy

**EX- OFFICIO PRESENT:** Kathy Davis, Senior Center Executive Director

**CALL TO ORDER:** Chairperson JENKS called the business meeting to order at 3:10 P.M.

**APPROVAL OF AGENDA:** MOTION BY MCKELLAR, SUPPORTED BY ARSENAULT to remove Budget Amendment under New Business & to accept the agenda. Motion Carried

**MINUTES OF THE JULY 20<sup>TH</sup>, 2020 MEETING**

Minutes were read, MOTION BY ELKINS, SUPPORTED BY MCKELLAR, to accept the minutes. Motion carried.

**SENIOR CITIZENS AUTHORITY BOARD FINANCIAL REPORT**

Treasurer, Elkins presented the REPORT OF JULY 31<sup>ST</sup>, 2020 with Expenditures totally \$25,869.67. MOTION BY ELKINS, SUPPORTED BY MCKELLAR, to accept the report. ROLL CALL, ELKINS YES, MCKELLAR YES, JENKS YES, ARSENAULT YES. Motion Carried.

**DIRECTORS REPORT**

MOTION BY ARSENAULT, SUPPORTED BY MCKELLAR, to accept the Director's report. Motion carried.

**UNFINISHED BUSINESS**

Discussion on Gutters: No response from Swears. State Bldg. submitted another bid on additional gutters. After much discussion & inspecting the areas, it was determined we have some concerns on just how much they will cover for \$1250. Kathy will be contacting State Bldg.

## **NEW BUSINESS**

Treasurer Elkins suggested we authorize him to change our Senior Authority Capitalization Policy from \$500 to \$2500. Monies will be needed in the future for replacement of large items. MOTION BY MCKELLAR SUPPORTED BY JENKS. Motion Carried.

Kathy is not pleased with the cleaning: Board suggested she get some quotes.

Treasurer Elkins reported he will be meeting with the City of Davison to discuss funding.

Treasurer Elkins presented a RESOLUTION ESTABLISHING AUTHORIZED SIGNATORIES FOR MERS. A Motion was made to authorize Tim Elkins as a signer to administer the plan & Ashley West as an alternate. MOTION BY ARSENAULT SUPPORTED BY JENKS for the resolution. ROLL CALL: JENKS YES, MCKELLAR YES, ELKINS YES, ARSENAULT YES. MOTION CARRIED.

Treasurer Elkins also presented a DEFINED BENEFIT AND DB HYBRID PLAN ADOPTION AGREEMENT ADDENDUM to authorize Treasurer Elkins to adopt & administer the plan. MOTION BY ARSENAULT, SUPPORTED BY MCKELLAR for the agreement. ROLL CALL: ARSENAULT YES, JENKS YES, MCKELLAR YES, ELKINS YES, MOTION CARRIED.

Treasurer Elkins presented a Printer Agreement for the Center which will save approximately \$30 a month. MOTION BY JENKS SUPPORTED BY ARSENAULT to approve the agreement. MOTION CARRIED.

## **ADJOURNMENT**

MOTION BY ARSENAULT, SUPPORTED BY JENKS, to adjourn the meeting at 4:40p.m. MOTION CARRIED.

## **NEXT MEETING**

**SEPTEMBER 21<sup>ST</sup>, 2020**