

**DAVISON TOWNSHIP
BUDGET WORKSHOP
May 29, 2019**

MEMBERS PRESENT: Supervisor Tim Elkins, Clerk Cindy Shields, Treasurer Pat Miller, Trustees Matthew Karr and Travis Howell

Chief of Police Rick Freeman

Building Official Matt Place

Parks & Rec. Director Casey Reed

OTHERS PRESENT: None

CALL TO ORDER

The Budget Workshop meeting was called to order at 7:00 pm at the Davison Township Municipal Building, 1280 N. Irish Road, Davison, MI 48423 to discuss the 2019-2020 Proposed Budget.

ADOPT THE AGENDA

MOTION BY SHIELDS, SECOND BY HOWELL to adopt the May 29, 2019 Budget Workshop agenda as presented. Motion carried unanimously.

PUBLIC COMMENT

The public comment period was opened at 7:01 pm and there were no comments.

NEW BUSINESS

Resolution Establishing Authorized Signatories for MERS Contracts and Service Credit Purchase Approvals

Cindy stated this resolution designates the clerk position as primary and the supervisor position as secondary signatory, to sign contracts relating to adoption agreements, amendments, etc. as required. It is kept on file by MERS. This allows the clerk to sign the current plan adoption agreement amendment to increase the employer cap to 14.5% for Division I employees which was agreed upon at the meeting of May 22, 2019, as well as any future documents that may require a signature.

MOTION BY ELKINS, SECOND BY HOWELL to approve Resolution Establishing Authorized Signatories for MERS Contracts and Service Credit Purchase Approvals for the clerk and the supervisor as the signatories as presented. Roll call: Yes – Shields, Elkins, Karr, Howell, Miller. Motion carried.

Discussion of Supervisor's Vehicle

Cindy started with her research of where the Supervisor's vehicle could be funded in the 2018-2019 budget, being that 35% is paid from the Water/Sewer Fund and 65% is from the General Fund; However, she is not in agreement with the purchase of a new vehicle. She would like him to search for a vehicle that might be one or two years old. She suggested that the board approve a used vehicle with a \$25,000 maximum allowance.

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Tim said that with the manufacture cost that the township is allowed that is negotiated through Genesee County, the cost of the new vehicle would be comparable to a one-year old vehicle. A two year old vehicle might save us some but not an astronomical difference. The cost of the vehicle is \$32,880.20 and with the trade in of \$4,000 to \$5,000 the cost of the new vehicle would be around \$28,000.

There was discussion about the cost of a new vehicle and a used vehicle and the State Bid allowances giving us the opportunity to purchase a new vehicle for a better price. Also discussed what some of the other municipalities and governmental agencies do with pool cars and personal vehicles, warranties, establishing policies and this being part of the benefit package of the Supervisor.

MOTION BY MILLER, SECOND BY SHIELDS to approve the purchase of a new vehicle with the trade in of the current vehicle as proposed by Tim. Roll call: Yes – Miller, Elkins. No- Howell, Karr, Shields. Motion denied.

The discussion was opened again at 7:58 pm with Cindy suggesting the Supervisor research a used vehicle with a \$25,000 maximum cost including the trade in of the current vehicle.

MOTION BY SHIELDS, SECOND BY MILLER to allow a \$25,000 maximum cost including the trade in for the Supervisor's vehicle. Roll call: Yes – Shields, Elkins, Miller, No- Karr, Howell. Motion carried.

Discuss the Proposed 2019-2020 Budget

Tim explained that there were a few changes from the first workshop. The new budget shows revenues and expenditures of \$8,187,402.

There was some discussion on the Police Department revenue and expenditures, the fact that part of the wages from each department will be in the Water/Sewer Fund, the Building Department wages and contract labor, road projects, computer software, and different line items being broken down into new line items.

INFORMATIONAL ITEMS

The parcel for sale next to Davison Cemetery has had a few people interested.

ADJOURNMENT

The workshop was adjourned at 8:02 pm.

Cindy K. Shields, Clerk

Timothy W. Elkins, Supervisor