

**DAVISON TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY
SPECIAL MEETING MINUTES
November 4, 2019**

MEMBERS PRESENT: Chair Craig Stefanko, Vice Chair Tom Wright, Secretary Zak Hawley, Bill Clancy, Norb Shubert, Scott Natzke, Tim Elkins

Planning/Zoning Admin. Jeremy Smith

MEMBERS ABSENT: Jackie Hoist, Kosta Popoff

OTHER PRESENT: None

CALL TO ORDER

The special meeting of the Davison Township Downtown Development Authority Board was called to order at 11:00 am at the Davison Township Municipal Building, 1280 N. Irish Road, Davison, MI 48423.

ADOPT THE AGENDA

MOTION BY ELKINS, SECOND BY WRIGHT to approve the November 4, 2019 agenda as presented.

PREVIOUS MINUTES

MOTION BY CLANCY, SECOND BY HAWLEY to approve the October 1, 2019 regular meeting minutes as presented. Motion carried unanimously.

REVENUE & EXPENDITURE REPORT

Jeremy gave the Revenue balance of \$85,759.26 and expenditures with a total of \$5,068.95 for the period ending October 31, 2019. There is a balance in the revenue of \$80,660.31.

MOTION BY STEFANKO, SECOND BY CLANCY to approve the Revenue & Expenditure Report for October 31, 2019 as presented. Motion carried unanimously.

BOARD BILLS

The board bills for October, 2019 are in the amount of \$1,062.75 for lawn mowing, Wade Trim services, and electrical. Jeremy said there would be one more lawn mowing bill for October, 2019 payable in November, 2019.

MOTION BY HAWLEY, SECOND BY SHUBERT to approve the payment of board bills as presented. Motion carried unanimously.

PUBLIC COMMENT

The public comment period was opened at 11:06 am and there were no comments.

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UNFINISHED BUSINESS

None

NEW BUSINESS

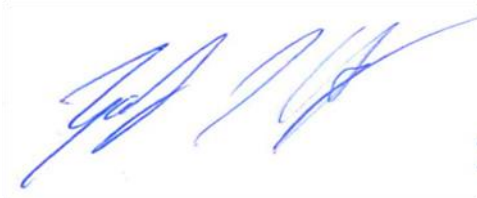
Gale Road Paving Budget Amendment

Tim explained that the Gale Road paving project has been completed, however there was a clerical error in the amount of \$5,000 budgeted. A local business has committed to reimbursing the DDA for \$20,000 toward the project with the option to pay it upfront or over a six-month period. The township has budgeted for this amount in case the business does not come through. The total cost was \$91,000 for the project.

MOTION BY WRIGHT, SECOND BY SHUBERT to approve the proposed DDA budget amendment as presented. Motion carried unanimously.

ADJOURNMENT

The meeting was adjourned at 11:15 am.



Zak Hawley, Secretary