

**DAVISON TOWNSHIP  
DOWNTOWN DEVELOPMENT AUTHORITY  
SPECIAL MEETING MINUTES  
November 4, 2019**

**MEMBERS PRESENT:** Chair Craig Stefanko, Vice Chair Tom Wright, Secretary Zak Hawley, Bill Clancy, Norb Shubert, Scott Natzke, Tim Elkins

Planning/Zoning Admin. Jeremy Smith

**MEMBERS ABSENT:** Jackie Hoist, Kosta Popoff

**OTHER PRESENT:** None

**CALL TO ORDER**

The special meeting of the Davison Township Downtown Development Authority Board was called to order at 11:00 am at the Davison Township Municipal Building, 1280 N. Irish Road, Davison, MI 48423.

**ADOPT THE AGENDA**

**MOTION BY ELKINS, SECOND BY WRIGHT** to approve the November 4, 2019 agenda as presented.

**PREVIOUS MINUTES**

**MOTION BY CLANCY, SECOND BY HAWLEY** to approve the October 1, 2019 regular meeting minutes as presented. Motion carried unanimously.

**REVENUE & EXPENDITURE REPORT**

Jeremy gave the Revenue balance of \$85,759.26 and expenditures with a total of \$5,068.95 for the period ending October 31, 2019. There is a balance in the revenue of \$80,660.31.

**MOTION BY STEFANKO, SECOND BY CLANCY** to approve the Revenue & Expenditure Report for October 31, 2019 as presented. Motion carried unanimously.

**BOARD BILLS**

The board bills for October, 2019 are in the amount of \$1,062.75 for lawn mowing, Wade Trim services, and electrical. Jeremy said there would be one more lawn mowing bill for October, 2019 payable in November, 2019.

**MOTION BY HAWLEY, SECOND BY SHUBERT** to approve the payment of board bills as presented. Motion carried unanimously.

**PUBLIC COMMENT**

The public comment period was opened at 11:06 am and there were no comments.

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**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

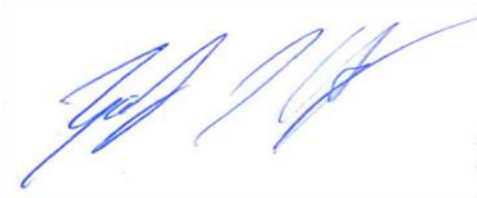
**Gale Road Paving Budget Amendment**

Tim explained that the Gale Road paving project has been completed, however there was a clerical error in the amount of \$5,000 budgeted. A local business has committed to reimbursing the DDA for \$20,000 toward the project with the option to pay it upfront or over a six-month period. The township has budgeted for this amount in case the business does not come through. The total cost was \$91,000 for the project.

**MOTION BY WRIGHT, SECOND BY SHUBERT** to approve the proposed DDA budget amendment as presented. Motion carried unanimously.

**ADJOURNMENT**

The meeting was adjourned at 11:15 am.



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Zak Hawley, Secretary